Freedom of Information and Protection of Privacy (FIPPA)

The Freedom of Information and Protection of Privacy Act (FIPPA) is a provincial legislation that applies to most public institutions in Ontario, including hospitals. The Act has two main purposes:

- To make public bodies more open and accountable by providing the public with the right of access to records; and
- To protect personal information from unauthorized collection, use or disclosure by public bodies.

GBGH is committed to conducting its business in a manner that promotes transparency and accountability. It is the practice of GBGH, in keeping with the spirit of FIPPA, to make its operational records publicly available wherever possible.

Making a Request

A formal request for records can be made under the Freedom of Information and Protection of Privacy Act. This request must be made in writing and must include a $5 application fee.
Download and complete the FIPPA Request Form

Steps for Making a FIPPA Request

1. Check the Directory of Records or Directory of Personal Information Banks to make sure GBGH maintains the information you require.

2. Download and complete the FIPPA Request Form 2020

You must clearly identify the records you are seeking. Please ensure that you provide enough detail to enable GBGH to identify the records. The more specific your request, the more efficiently and accurately it can be answered. Be sure to include your contact information.

3. Prepare a cheque or money order for $5 payable to "Georgian Bay General Hospital" and attach it to your request.

4. Submit your request, together with the non-refundable $5 application fee, to:

Regional Privacy Office
201 Georgian Dr.
Barrie, ON L4M 6M2

Receiving a Response

GBGH will contact you to acknowledge receipt of your records request. GBGH will make every reasonable effort to respond to a request no later than 45 calendar days after receiving it. There are some specific exceptions that warrant an extended period of time for GBGH to respond.

Require Assistance?

Contact the Regional Privacy Office by telephone at 705-526-1300 extension 5640 or email privacy@gbgh.on.ca.

Appealing Procedure

Under Freedom of Information and Protection of Privacy Act, you may appeal any decision regarding access to the Ontario Information and Privacy Commissioner within 30 days from the date of receipt of the letter denying your request.

Appeals are to be submitted in writing to the Information and Privacy Commissioner / Ontario.

Ontario Information and Privacy Commissioner
2 Bloor St. E, Suite 1400
Toronto, ON M4W 1A8
Tel. 416-326-3333 or Toll Free. 1-800-387-0073
Fax 416-325-9195 or 515-832-9400
www.ipc.on.camailto:privacy@rvh.on.ca